

Seat No.	
-------------	--

Total No. of Pages : 1

**B.B.A. (Part - I) (Semester - I) Examination, November - 2014**  
**HUMAN RESOURCE MANAGEMENT (Paper - I)**  
**Sub. Code : 22927**

**Day and Date : Friday, 07 - 11 - 2014**

**Total Marks : 50**

**Time : 3.00 p.m. to 5.00 p.m.**

- Instructions :**
- 1) All questions are compulsory.
  - 2) Figures to the right indicate full marks.

**Q1) Define training. Explain the various methods of training the workers. [15]**

**OR**

**What is selection? Explain steps in selection procedure.**

**Q2) Write short answers (Any Two) [20]**

- a) Define HRM and write down the importance of HRM.
- b) Discuss the various sources of recruitment.
- c) Explain the Role of HR manager in the organization.
- d) Explain in brief the Human Resource Planning Process.

**Q3) Write short notes on (Any Three) [15]**

- a) Qualities of HR manager.
- b) Job description and job specification.
- c) Need for training.
- d) Significance of selection.
- e) Management development.

